

Gillett School District Application Form Support Staff

To the applicant: All sections of the application form must be completed. Incomplete application forms will not be considered for employment. A resume is not required but appreciated.

SECTION I PERSONAL INFORMATION

Last Name	First Name	Middle	Maiden Name
Present Address	City	State	Zip
Permanent Address (If Different)	City	State	Zip
Telephone Number(s)			
Email Address:			

SECTION II	POSITION DESIRED
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Indicate the position you are seeking in the Gillett School District: (Be Specific)

SECTION III Health Status

**Do you have any health issues/impairments (physical, medical, mental) that would interfere with your ability to perform the job for which you are applying? _____ Yes
_____ No**

If Yes, please explain:

Are you able to lift over 40 pounds? _____ Yes _____ No

SECTION IV EDUCATIONAL BACKGROUND

Provide the name and location of High School & Post High School Educational Institution(s) attended.

	From	To	Degree

SECTION V EMPLOYMENT RECORD

From	To	Name, Addresses, Telephone Numbers	Reason for Leaving

SECTION VI REFERENCES

Please List 3 References who can be contacted in regard to your ability to perform the duties of the position for which you are applying:

	<u>Name</u>	<u>Address</u>	<u>Phone No.</u>	<u>Relationship</u>
1.				
2.				
3.				

SECTION VII SPECIAL ABILITIES/SKILLS/QUALIFICATIONS

List any special abilities, skills or qualifications possessed that would make the applicant well suited for the position:

SECTION VIII OTHER INFORMATION

Have you ever been convicted by federal, state or other law enforcement authorities or pleaded nolo contendere (no contest) for violation of any federal law, state law, county or municipal law, regulation, or ordinance including fraudulent checks? (Do not minor traffic violations for which a fine was imposed) ☐ **YES** ☐ **NO**

If yes, explain:

Do you currently have any arrests or criminal charges pending?

☐ **YES** ☐ **NO**

If yes, explain:

OTHER INFORMATION CONTINUED

Have you ever been involuntarily terminated or have you ever resigned from any employment in lieu of being terminated from employment?

_____YES _____NO

If yes, explain:

Note: Yes responses to the questions in this section do not automatically bar employment, but will be only considered as it relates to the position to be filled.

Wisconsin open records law only allows open records requests for information regarding this position only if the applicant agrees that they wish their information to be shared. If you wish to allow your resume and personal information to be shared with the public via an open records request, please check the box below. The Gillett School District does not evaluate perspective employees based on their personal preference in this matter.

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SECTION IX DECLARATION OF TRUTHFULNESS

My signature below certifies that I understand that any misrepresentation or omission of facts on the application or during the employment process is cause for forfeiture of employment consideration or termination, if employed. I hereby authorize the School District to request and receive confidential release of documentary materials relating to me, regardless of physical form or characteristics, prepared, owned, used, in the possession of, or retained by: (1) educational institutions I have attended, (2) previous employers of mine, and (3) city, state, and federal law enforcement authorities.

I further understand that the School District will complete a criminal background on me for past criminal convictions.

Date

Signature

Please Print Name

The Gillett School District shall not discriminate on the basis of race, religion, creed, political affiliation, physical, mental, emotional, or learning disabilities, handicap, gender, gender orientation, age, national origin, citizenship, marital, parental or pregnancy status, ancestry, color, or any other reason prohibited by state or federal law.